

St. Stephen's Preschool

Medication Policy

St. Stephen's Preschool requires a physician's note for all medications left at the preschool. We only accept medications which are to be administered in case of an emergency.

To be able to store such a medication (Epi-pen, inhaler, etc.) at the preschool, you and your child's physician must complete several forms.

- St. Stephen's Preschool Protocol for Administration of Medications to Children While at School (**Protocol**)
- St. Stephen's Preschool Physician's Authorization to Administer a Medication (**Physician's Authorization**)
- State form Lic. 9221 (**Lic. 9221**)
- State form Lic. 9166 (required for each staff member authorized to administer an inhaled medication (**Lic. 9166**))

These forms are available as PDFs on the Downloads page of our website www.st-stephens-preschool.org. They can also be e-mailed to you or picked up in the office.

For the Preschool Office to be able to accept medication for your child,
all forms must be filled out completely and turned in along with the medication.
Prescription medications must have the original prescription label attached.

If you have any questions, please contact us by phone at 661-259-8527 or e-mail [school @st-stephens.org](mailto:school@st-stephens.org).